

NOTICE OF MEETING

THURSDAY 17th DECEMBER 2020

Start time: 9.30am

NOTE – meeting to be conducted remotely, in terms of section 133 of the 2005 Act, as amended by the Coronavirus (Scotland) Act 2020

AGENDA

1. Preliminary matters
2. Minutes of meeting of 26th November 2020
3. Chief Constable's annual report – 2019/20
4. Applications (from 10.00am) :-
Major variations
New provisionals/premises licences
Details as set out in separate list
5. Review of premises licence – St Vincent Bar, 11 St Vincent Street, Edinburgh
6. Arrangements for future meetings – 2021-22
7. Licensing Board annual functions report – 2019-20

Nick Smith
Clerk of the Licensing Board

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LICENSING BOARD

Licensing Board membership:

Councillor Steve Burgess	Councillor Derek Howie
Councillor Lezley Marion Cameron	Councillor David Key
Councillor Cammy Day	Councillor Callum Laidlaw
Councillor Gillian Gloyer	Councillor Joanna Mowat
	Councillor Norman Work (Convener)

General information about the Licensing Board's meeting dates, Policies, etc is available online:-

<https://www.edinburgh.gov.uk/licences-permits/edinburghs-licensing-board/1>

MINUTES OF MEETING

THURSDAY 26th NOVEMBER

Members present: Councillors Norman Work (Convener); Steve Burgess; Lezley-Marion Cameron; Gillian Gloyer; Derek Howie; Callum Laidlaw; Joanna Mowat

Apologies: Councillors David Key; Nick Cook; Cammy Day

Police: Sergeant Marc Copland

Council Officers: Tom Veitch (Acting Regulatory Operations Manager); Colin McCulloch (Senior Building Standards Surveyor); Nick Fraser (Depute Clerk)

NOTE – meeting conducted remotely, in terms of section 133 of the 2005 Act, as amended by the Coronavirus (Scotland) Act 2020

1. Preliminary matters

The Board agreed in terms of paragraph 12(2) of schedule 1 of the 2005 Act that it was not possible to hold the meeting in public because of reasons connected with coronavirus. The Board also agreed in terms of section 133 of the Act that hearings would proceed on the basis of videoconferencing for similar reasons.

2. Minutes of meeting of 30th October and 12th November 2020

The minutes of the meetings of 30th October and 12th November 2020 were approved.

3. Applications:-

The Board considered applications for:-

- Major variations
- New provisionals/premises licences
- Personal licences
- Occasional licences

the decisions for which are as set out in the attached list

4. Provisional premises licence extension requests

The Board considered a request for extension of the provisional premises licence period for 120 Dundas Street, hearing from the licence holder's agent Alistair Macdonald. The Board agreed to a one year extension, to January 2022. The request for extension of provisional premises licence for 20-30 Cockburn Street was withdrawn as the premises licence had been confirmed.

5. Review of premises licence – R10rdan's Sports Bar, 216-218 Easter Road

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The Board noted the terms of an update from Police Scotland on the terms of the premises review application and the management of the premises since the previous hearing on 1st October. After further consideration of the terms of the review application the Board agreed to issue the premises licence holder with a written warning.

6. Review of personal licence – Stuart James Anderson

The Board considered the terms of a personal licence review application submitted by Police Scotland. The Board agreed that it was necessary to revoke the personal licence.

7. Arrangements for future meetings – 2021

The Board noted proposed arrangements for meetings for 2021, and agreed that meetings should revert to the last Monday of the month each month, with a 9.30am start time. The following dates were agreed:-

- 25th January 2021
- 22nd February 2021
- 29th March 2021
- 26th April 2021
- 31st May 2021
- 28th June 2021
- 26th July 2021
- 30th August 2021

Dates for months thereafter were still to be agreed as part of the Council's calendar for 2021/22 and the Board agreed, with the exception of December, that meetings should continue to be held on the last Monday of the month.

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APPLICATIONS FOR VARIATION OF PREMISES LICENCE

No	Reference	Applicant	Agent Details	Premises	On Sale	Off Sale	On & Off Sale	Remarks	Decision
1.	432831	WM Morrison Supermarkets Plc	Gosschalks Solicitors Queens Gardens, Hull, HU1 3DZ	102 Pilton Drive, Edinburgh, EH5 2HF	No	Yes	No	To add home deliveries and click & collect as activities CC LSO	GRANTED
2.	435917	Signature Pubs Limited	TLT LLP 140 West George Street, Glasgow, G2 2HG	10a-12a Broughton Street, Edinburgh, EH1 3RH	No	No	Yes	Add "Deliveries pursuant to online/internet sales (point of dispatch)/ general retail and takeaway of food and drink (including alcohol); "click and collect" collections. CC LSO	GRANTED
3.	435913	Signature Pubs Limited	TLT LLP 140 West George Street, Glasgow, G2 2HG	1-3 Rutland Street, Edinburgh, EH1 2AN	No	No	Yes	Include Deliveries pursuant to online sales; general retail and takeaway of food and drink CC	GRANTED (On a division: Cllr Work, 2 nd Cllr Mowat - grant as sought Cllr Burgess, 2 nd Cllr Howie - grant with additional condition that alcohol deliveries should be with food only)

No	Reference	Applicant	Agent Details	Premises	On Sale	Off Sale	On & Off Sale	Remarks	Decision
4.	435916	Signature Pubs Limited	TLT LLP 140 West George Street, Glasgow, G2 2HG	15 Frederick Street, Edinburgh, EH2 2EY	No	No	Yes	Include Deliveries pursuant to online/internet sales ; general retail and takeaway of food and drink (including alcohol); “click and collect” collections. CC LSO	GRANTED
5.	432079	WM Morrison Supermarkets Plc	Gosschalks Solicitors Queens Gardens, Hull, HU1 3DZ	3 Waterfront Broadway, Edinburgh, EH5 1SA	No	Yes	No	To add home deliveries and click & collect as activities. CC LSO	GRANTED
6.	432829	WM Morrison Supermarket PLC	Gosschalks Solicitors Queens Gardens, Hull, HU1 3DZ	30 New Swanston, Edinburgh, EH10 7JA	No	Yes	No	To include a home delivery service & click and collect service. CC LSO	GRANTED

No	Reference	Applicant	Agent Details	Premises	On Sale	Off Sale	On & Off Sale	Remarks	Decision
7.	431815	Scotmid Midland Co-Operative Society Limited	Anderson Strathern LLP 1 Rutland Court, Edinburgh, EH3 8EY	32 Warrender Park Road, Edinburgh, EH9 1HH	No	Yes	No	Allow recorded music both during and outwith core licensed hours CC LSO	GRANTED music condition – no audible nuisance
8	432817	WM Morrison Supermarkets Plc	Gosschalks Solicitors Queens Gardens, Hull, HU1 3DZ	4 Piersfield Terrace, Edinburgh, EH8 7BQ	No	Yes	No	To include a home delivery service & click and collect Service CC	GRANTED
9.	432830	WM Morrison Supermarket PLC	Gosschalks Solicitors Queens Gardens, Hull, HU1 3DZ	408 Gilmerton Road, Edinburgh, EH17 7JQ	No	Yes	No	To include a home delivery service & click and collect service . CC LSO	GRANTED

No	Reference	Applicant	Agent Details	Premises	On Sale	Off Sale	On & Off Sale	Remarks	Decision
10.	435904	Signature Pubs Limited	TLT LLP Gf, 80 Hanover Street, Edinburgh, EH2 1EL	4-6 Grassmarket, Edinburgh, EH1 2JU	No	No	Yes	Include "Deliveries pursuant to online/internet sales / general retail and takeaway of food and drink (including alcohol); "click and collect" collections. CC	GRANTED
11.	432705	COOP Restaurant Limited	TLT LLP Gf, 80 Hanover Street, Edinburgh, EH2 1EL	60 Grassmarket, Edinburgh, EH1 2JR	No	No	Yes	Add off sales, amend Sunday opening time for on sale to 11.00am, add wording - off sales will be used for home delivery only; to add outside drinking areas; amend address for manager. CC LSO	GRANTED Outdoor drinking terminal hour of 2200hrs

No	Reference	Applicant	Agent Details	Premises	On Sale	Off Sale	On & Off Sale	Remarks	Decision
12.	432818	WM Morrison Supermarket PLC	Gosschalks Solicitors Queens Gardens, Hull, HU1 3DZ	7b South Gyle Broadway, Edinburgh, EH12 9ED	No	Yes	No	To include a home delivery service & click and collect Service CC LSO	GRANTED
13.	435485	Marks and Spencer Plc	John Gaunt & Partners Units 39-41, Haslar Marine Technology Park, Haslar Road, Gosport, Hampshire, PO12 2AG	Unit 6 52 Kinnaird Park Edinburgh	No	Yes	No	To allow sale of food, non food, household goods and free wine tasting to take place outwith core hours; to amend description of other services carried out on premises. CC LSO	GRANTED Operating plan to be amended to clarify wine tastings will only be carried out during core licensed hours.

APPLICATION FOR PROVISIONAL PREMISES LICENCE (CONTINUED FROM 1 OCTOBER 2020)

No	Reference	Applicant	Agent Details	Premises	On Sale	Off Sale	On & Off Sale	Remarks	Decision
1.	429573	WH Smith Travel Holdings Limited	TLT LLP 140 West George Street, Glasgow, G2 2HG	Main Building, Waverley Station, 4 Waverley Bridge, Edinburgh, EH1 1BB	No	Yes	No	Retail and convenience unit located within Waverley Station concourse. CCx2 LSO BSR	WITHDRAWN by Agent

APPLICATIONS FOR PROVISIONAL PREMISES LICENCE

No	Reference	Applicant	Agent Details	Premises	On Sale	Off Sale	On & Off Sale	Remarks	Decision
1.	423081	Young Spirits Company Ltd	TLT LLP Hobart House, 80 Hanover Street, Edinburgh, EH2 1EL	10 Bankhead Crossway North, Edinburgh, EH11 4DT	No	No	Yes	Distillery, warehouse and dispatch with ancillary retail and tours/ Tasting CCx2 LSO BSR	GRANTED Capacity of 20 music condition – no audible nuisance
2.	432832	City Bars (Edinburgh) Ltd	TLT LLP Gf, 80 Hanover Street, Edinburgh, EH2 1EL	10-11 Drummond Street, Edinburgh, EH8 9TU	No	No	Yes	Restaurant offering sit-in and takeaway CCx2 LSO BSR	GRANTED Capacity of 60 music condition – no audible nuisance Outdoor drinking terminal hour of 2200hrs Off sales to be provided with food only

3.	435473	EOTIS Limited	Macdonald Licensing 21a Rutland Square, Edinburgh, EH1 2BB	12 Bank Street, Edinburgh, EH1 2LN	No	No	Yes	Restaurant/Bistro premises located on the ground and lower ground floors of a building on Bank Street Edinburgh CCx2 LSO BSR	Amended layout plan provided by agent GRANTED Capacity of 35 music condition – no audible nuisance Terms of Children and YP access granted as sought
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No	Reference	Applicant	Agent Details	Premises	On Sale	Off Sale	On & Off Sale	Remarks	Decision
4.	435480	Mr Mohammed Parvaiz	Macdonald Licensing 21a Rutland Square, Edinburgh, EH1 2BB	31 Prestonfield Avenue, Edinburgh, EH16 5EG	No	Yes	No	Convenience store located on the ground floor of a building on Prestonfield Avenue CCx2 LSO BSR	GRANTED Capacity of 32m music condition – no audible nuisance
5.	435481	Mr Rafeeq Mohammed	Macdonald Licensing 21a Rutland Square, Edinburgh, EH1 2BB	60c-60d Inverleith Row, Edinburgh, EH3 5PX	No	Yes	No	Convenience store located on the ground floor of a building on Inverleith Row CCx2 LSO BSR Ox1	GRANTED Capacity of 54.7m music condition – no audible nuisance
6.	435475	Mr Faqir Mohammed	Macdonald Licensing 21a Rutland Square, Edinburgh, EH1 2BB	86 Walter Scott Avenue, Edinburgh, EH16 5RL	No	Yes	No	Retail premises located on ground floor of terraced property in Walter Scott Avenue, Edinburgh CCx2 LSO BSR	GRANTED Capacity of 42.25m music condition – no audible nuisance

APPLICATIONS FOR PERSONAL LICENCE

No	Reference	Applicant	Agent Details	Comments	Decision
1.	420727	Mr Aidan Peter Patrick Kelly		CC	REFUSED
2.	424369	Mr Mark James Adams		CC	GRANTED
3.	429691	Mr Dean Clark		CC	GRANTED



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CHIEF CONSTABLE'S REPORT TO THE
EDINBURGH LICENSING BOARD
FOR THE PERIOD
1ST APRIL 2019 to 31ST MARCH 2020

Foreword

It gives me great pleasure to provide the Annual Licensing Report for 2019/20, in accordance with Section 12(A) Licensing (Scotland) Act 2005. During this year Police Scotland has continued to work tirelessly towards supporting and enforcing the licensing objectives.

Police Scotland continues to work closely with local authorities and partnership agencies to deliver effective regulation in liquor licencing. Preventing alcohol fuelled violence, disorder and antisocial behaviour is a priority and I believe that working together to achieve effective early intervention and enforcement is vital to this.

I would like to take this time to thank our many local partnerships and acknowledge the good work that they do, as without their support we would not be able to maintain the high standard in licencing we have become accustomed to in the Edinburgh Board area.

Going forward I will continue to emphasise the importance of partnership working to our dedicated officers and staff. I am confident that through strong partnerships and collaborative working, we will meet any challenges that may arise and will continue to improve licensing standards for the communities of Scotland.

Mr Iain Livingstone QPM

Chief Constable

Police Service of Scotland

Police Scotland Licensing Overview

LICENSING BOARD AREA

The Licensing Board area is policed by Edinburgh Division.

Chief Superintendent Sean Scott is the Local Police Commander who has the responsibility for all day-to-day policing functions.

Local Policing Priorities

Following our public consultation process, the policing priorities for E Division for 2020-2023, are set out in our Local Policing Plan (LPP), and are as follows:

- Addressing violence
- Reducing drug harm and targeting supply
- Tackling housebreaking and acquisitive crime
- Dealing with disorder and antisocial behaviour
- Making our roads safer

As part of the 3 year LPP, Edinburgh Division will continue to focus on alcohol related violence and disorder, recognising that education, prevention, partnership work and robust policing are key factors in reducing crime and disorder in this area.

Senior Officers

The senior officers who hold responsibility for licensing within the area of E Division are as follows;

Head of Department: T/Superintendent David Robertson - Specialist Operations
Chief Inspector Murray Starkey - Partnerships and Events

The Licensing Department is based at St Leonard's police station and consists of:

Inspector Robert Innes, Sergeant John Young, 3 Police Constables and 4 Divisional Licensing Administrators.

OPERATION OF THE LICENSING (SCOTLAND) ACT 2005

Alcohol permeates a wide range of issues in our society and is often a causal factor in violence, domestic abuse and anti-social behaviour; incidents that the Police Service of Scotland deal with every day across the country. We seek to ensure that legislation governing the sale and supply of alcohol is applied consistently across the division and all opportunities are taken to address the illegal or irresponsible sale, supply or consumption of alcohol. This is with the intention of preventing violent crime and disorder. The application of alcohol legislation continues to evolve through case law,

statutory instruments and local board decisions. As such, policing tactics require flexibility to keep pace with these changes.

Our focus is to 'Keep People Safe' and we seek to reduce the negative impact that alcohol has on our communities. This is achieved through encouraging the responsible sale and supply of alcohol in well-run licensed premises, taking positive action to stop the irresponsible supply of alcohol to children and young persons and preventing the over-supply to individuals already intoxicated in licensed premises.

This report details how Edinburgh Division has carried out this function in 2019/20.

Edinburgh Licensing Board Statistics 2019/20

The Edinburgh Licensing Board area had 7059 personal licence holders and 1898 premises licences (428 on sale, 471 off sale and 999 on and off sale) in force as at 31st March 2020.

Summary of Applications, Premises and Personal Licence Reviews

Section 20 - Application for premises licence

Each application received from the Licensing Board is scrutinised by staff in the Divisional Licensing Team and where relevant, objections and representations are made to the Board, paying particular attention to both relevant convictions and the five licensing objectives.

- Preventing crime and disorder.
- Securing public safety.
- Preventing public nuisance.
- Protecting and improving public health.
- Protecting children and young persons from harm.

Within the limits of what the legislation permits, the Chief Constable will always endeavour to bring all relevant information before the Board to afford the fullest picture of the applicant/application to be considered in any subsequent deliberations.

In the year 1 April 2019 to 31 March 2020, the following applications were received and processed by the police licensing team for consideration of the Edinburgh Board.

Type of application	No.	No. of Police Representations	No. of Police Objections	Granted	Partially Granted / Amended	Refused	Withdrawn
New Premises Licence	4	4	0	4	N/A	0	0

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Provisional Premises Licence	63	63	0	61	N/A	0	2
Major Variations	93	72	0	54	36	0	3
Transfers	111	1	0	98	0	0	13

Section 56 - Occasional Licences

Due to the festival and festive seasons along with other significant all year round events, Edinburgh is a popular venue for pop up bars. During consultation of the Board's Statement of Licensing Policy, recommendations were made to ensure that such bars do not become a permanent fixture and are licensed only for the duration of the specific festival / event period. Police Scotland welcomes the Board's recognition of this within the new Policy Statement and during subsequent deliberations.

In addition, working in partnership with the Licensing Standard Officers (LSO's), the licensed trade and City of Edinburgh Council Licensing department, a set of 'pool conditions' have been adopted, covering conditions regularly requested by police and LSO's. Since introduction, these conditions have assisted in significant efficiency savings in terms of administration and improved understanding by applicants of conditions likely to be requested by statutory consultees.

In the year 1 April 2019 to 31 March 2020, the following applications were received and processed by the police licensing team for consideration of the Board, an increase of 106 applications on the previous year.

Type of application	No.	No. of Police Representations	No. of Police Objections	Granted	Refused	Withdrawn
Occasional	3799	2530	3	3783	0	16

Section 68 – Extended Hours Licences

During consultation of the Board's Statement of Licensing Policy, recommendations were also made in respect of extended hours applications. Police licensing has noted a significant improvement in terms of quality of information received to assist in determining whether or not such extended hours are justified and further, following initial adjustments, the majority of applicants are now seeking one hour extensions as per the new Board policy as opposed to previously two hours or longer. Police objections relate to the granting of additional hours that were outwith those normally permitted, deemed to be contrary to the Board's licensing policy and/or detrimental to the licensing objectives.

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In the year 1 April 2019 to 31 March 2020, in addition to the seasonal variations in respect of extended hours, the following applications were received and processed by the police licensing team for consideration of the Board.

Type of application	No.	No. of Police Representations	No. of Police Objections	Granted	Refused	Withdrawn
Extended Hours	513	359	45	421	55	37

This shows an increase of 179 applications on the previous year and is due to the Rugby World Cup taking place earlier in the year. The Board refused 21 more applications than the previous year and in addition the number of applications withdrawn increased by 25 on the previous year.

Section 72 - Personal Licence Applications

In line with the section above regarding premises applications, close scrutiny is made by the Divisional Licensing team paying particular attention to relevant convictions and the five licensing objectives.

In the year 1 April 2019 to 31 March 2020, the following applications were received and processed by the police licensing team for consideration of the Board.

Type of application	No.	No. of Police Representations	No. of Police Objections	Granted	Refused	Withdrawn
Personal Licences	1656	18	6	1601	23	31

Crime and Disorder during the Night Time Economy (NTE)

Excessive consumption of alcohol is a significant factor in levels of crime and disorder, particularly during the NTE. This manifests itself in public space violence and disorder in areas densely populated with licensed premises or private space crime where individuals consume large quantities or cheaper alcohol from off sales.

Alcohol fuelled crime is most visible at weekends within the City Centre. In order to manage this 'Operation Nightguard', a dedicated policing plan, is implemented every Friday and Saturday night to focus on the NTE. The detail can vary but generally comprises a minimum of 2 sergeants and 30 police officers in addition to regular shift officers and partners and can be supplemented by an additional 10 officers when particular events dictate. This resource is necessary to retain a visible police presence in the City Centre due to the high level of alcohol fueled crime and antisocial behaviour. The operation is also supported by an Edinburgh Licensing Standards Initiative (ELSI)

Police officer who works closely with licensed premises in the city providing support to the Best Bar None, Think Twice initiatives and local Pub Watches.

Partnership assistance comes in the form of patrols by Environmental Wardens, use of council CCTV, Taxi Marshalls and support from Street Pastors and the Street Assist Edinburgh project. The Street Assist initiative, delivered by a group of 40 volunteers, provides help and support to vulnerable persons and assist in matters from homelessness to becoming separated from friends on a night out. The project greatly assists the emergency services during the busy times within the city's night time economy.

Drunkenness/Disorder Offences

Over the reporting period 2019-20, the following licensing offences relating to drunkenness and disorder were recorded for the Board area:

Offence	2018-19	2019-20
Section 111 Drunk persons entering or in premises on which alcohol is sold	0	0
Section 111(2) Drunk and Incapable on relevant premises	1	0
Section 112 Obtaining alcohol by or for a drunk person	1	0
Section 113 Sale of alcohol to a drunk person	1	0
Section 114 Premises manager, staff not to be drunk	1	0
Section 115 Drunk/Disorderly conduct on premises	16	9
Section 116 Refusal to leave licensed premises	38	32
Section 138 Obstructing Constable entering premises	1	0
Total	59	41

There has been a notable reduction of 18 offences in comparison to the 2018-19 figures and is an encouraging trend following on from previous years. This reduction may in part have been achieved through the work of Police Scotland and partners engaging with premises management and being visible within and around licensed premises, so that any emerging issues are being dealt with at an early stage by the premises.

Off Sales

In Edinburgh, alcohol is sold as off-sales from a wide range of outlets, supermarkets, convenience stores, garages, off-sales and speciality shops.

Minimum Unit Pricing (MUP) was introduced to address concerns regarding unregulated levels of consumption in the home leading to health harm. Experts suggest that the main driver for change in consumer behaviour is cost, with alcohol prices significantly lower per unit in off-sales outlets. These cheaper prices can lead to preloading – persons drinking large quantities of alcohol prior to going out to pubs, bars and clubs.

Since the introduction of MUP, there has been no evidence to suggest any rise in theft of alcohol in Edinburgh Division.

Summary of other offences committed

Offence	Total 2018-19	Total 2019-20
Section 1 Unlicensed sale of alcohol	3	0
Section 63 Sale or supply out-with licensed hours	1	0
Total	4	0

Section 94 - Think Twice Bail / Exclusion Orders

When an individual is charged with a violent offence on licensed premises within the Edinburgh city centre ward, a senior officer will consider the offence and decide whether a 'Think Twice' bail condition is justified, proportionate and necessary in the circumstances. The bail condition prevents the person from entering or attempting to enter any licenced premises within Edinburgh city centre ward where the licence permits the sale and consumption of alcohol on any part of the premises. A request is made to the Procurator Fiscal seeking a continuance of the conditions until the case is concluded. The reporting officers also seek an exclusion order within the Police report, requesting that the accused person be excluded on conviction from licensed premises in the area where the offence was committed, for a period of time the court sees fit.

Section 97 - Closure Orders

There have been no closure orders implemented during the reporting period.

The Intervention Process

A great deal of work is undertaken to prevent crimes and offences occurring in and around licensed premises. Police Scotland actively work with the licensed trade to problem solve issues at an early stage. In the majority of cases, issues are successfully resolved through communication and advice.

Where issues do emerge Police Scotland uses an incremental process as part of our operational policing toolkit. This is designed to assist premises management to address matters and to reduce and prevent the recurrence of alcohol fuelled violence, and other incidents of note which are directly linked to their premises. These measures, if adopted, reduce the necessity for an application to be made for a review of a premises or personal licence. Incidents connected to licensed premises are monitored daily by the licensing team to establish whether any of the licensing objectives have been compromised or where other management/ licensing issues require to be addressed or improved. Police Officers submit an Inspection of Licensed Premises Report via the Innkeeper Licensing IT system on every occasion they are called to attend an incident at licensed premises or following a proactive visit. Particular focus is placed upon violence, disorder, antisocial behaviour, drunkenness, drug dealing or misuse, underage drinking, breaches of licensing legislation and any other matter that might impact on the safety of the public. An incremental process allows for these emerging issues to be addressed quickly and effectively at an early

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stage, reducing the likelihood of escalation and recurrence. In most cases the issues can be successfully resolved through communication and advice. Premises are generally keen to take on board licensing advice and recommendations made.

The level of engagement from within the Edinburgh trade is very good. However, where necessary, the process allows for elevated intervention to support premises where a need has been identified. Often this will involve an agreed action plan for improvements to resolve the issue(s). This is frequently undertaken in conjunction with tasked, supportive visits to the premises by officers in order to discuss and examine the issues in more detail. These visits are designed to support staff and reassure patrons. Should the second stage not bring about the necessary changes, or be otherwise unsuccessful, the next stage is the submission of a premises licence review application for the attention and consideration of City of Edinburgh Licensing Board.

The intervention system is ultimately designed to support the licence holder before any premises review is sought, although a serious or significant incident may merit an immediate review application without any recourse to the use of an intervention. Every intervention agreement follows SMART objective settings:

Specific, Measurable, Achievable, Realistic and Timed.

Intervention Process - Stages	
No Action	An incident review has highlighted no issues regarding the management of the premises or licensing legislation. No further police action.
Green – Monitored	The premises have come to note for a minor issue and require to be monitored. This may result in an informal intervention providing advice / support to the premises along with police visits.
Amber – Intervention	Issues have arisen and an intervention action plan/agreement is drawn up by the police and implemented by the licence holder to resolve them. This action may be taken with more serious or repeat issues.
Red - Problematic	Premises are operating in a manner inconsistent with the licensing objectives or outwith the terms of their licence. Where local police intervention and support has failed or is unlikely to succeed in resolving the issues, a premises review request to the licensing board is considered the most appropriate way to address the issue.

The following table illustrates the number of premises within each of the categories that were subject to the intervention process during the reporting year.

Intervention Process - Stages	
Green - Monitored	11 licensed premises were the subject of monitoring
Amber – Intervention	7 licensed premises were the subject of intervention action plans
Red - Problematic	1 Premises was identified as problematic and 1 Premises Review application was submitted to the Board.

Section 36 - Application for Review of Licence

1 premises licence review application was submitted by Police Scotland in respect of an off-sales premises under the crime and disorder licensing objective.

The application was made detailing the steps taken to try and resolve the issues including intervention with the Premises licence holder and Designated Premises Manager. It contained disclosable evidence showing serious management failings and criminality associated with the premises which was incompatible with licensing objectives. On 2nd April 2019 the grounds for review were upheld. The Board took the unanimous decision to revoke the licence.

The Board also made findings during the premises licence review hearing that the personal licence holder had acted in a manner which was inconsistent with the licensing objectives and, following a subsequent hearing, the personal licence was also revoked.

Section 84 - Personal Licence Reviews

The Licensing Team maintain an overview of the number of current Personal Licence Holders who are reported and convicted with any relevant offences. Over the reporting period, **3** such licence holders were convicted of relevant offences resulting in the Police submitting notification of conviction letters to the Board. The Board took the decision to endorse these licences.

2 personal licence reviews under Section 84A of the Act were sought during this reporting period, resulting in the revocation of one of the licences. No further action was taken in respect of the other.

Partnerships

The licensing team, supported by local policing officers, have promoted the Police Service of Scotland's Force Priorities in conjunction with the five licensing objectives and the overarching principles and aims of the Licensing (Scotland) Act 2005.

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The Licensing Team enjoy a positive working relationship with the Licensing Standards Officers (LSO's). Both teams meet on a regular basis to share information and over the reporting period there were numerous joint inspections of licensed premises in the Board area. Specific areas of concern which often prompts such visits are: information about lack of premises management, concerns around poor management and compliance with conditions relating to CCTV.

A key aspect of partnership working with LSO's is during the planning phase for major and large scale events. This allows a joint working approach regarding the submission of Alcohol and Drug Management Plans by event organisers and any representations to be made to the Licensing Board in relation to conditions that may require to be attached to any plan. Furthermore, having LSO's deployed alongside Police officers at events to undertake visits to licensed premises greatly enhances the ability to interact with the licensing trade.

Edinburgh Division Licensing Department works in partnership with the following groups and organisations to jointly improve local licensing issues:

- Edinburgh Licensing Forum;
- Licensing Standards Officers;
- Edinburgh Drug and Alcohol Partnership;
- Edinburgh Community Safety Partnership;
- Street Assist;
- Pubwatch initiatives;
- Best Bar None initiative;
- Community Alcohol Partnership initiative (CAP);
- Security Industry Authority;
- NHS Lothian;
- Scottish Ambulance Service;
- Scottish Fire and Rescue Service;
- Immigration;
- HMRC;
- Gambling Commission

Best Bar None Initiative

Best Bar None (BBN) is a National accreditation and award scheme aimed at raising standards and rewarding licensed premises who undertake positive management practices in support of a great and safe night out. The scheme is supported by City of Edinburgh Council, Police Scotland, the Scottish Fire and Rescue Service, the Scottish Government, the Scottish Business Resilience Centre and the Scottish Licensed Trade Association.

- Best Bar None recognises venues who are offering a quality experience focusing on safety and customer care and aims to:
 - Reduce Alcohol related harm, disorder and crime.
 - Establish a benchmark of good practice in on-sales premises.

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- Identify and reward responsible operators and share good practice with others.
- Create consistency of standards throughout Scotland with which to underpin the alcohol harm strategy.

Police Scotland are fully supportive of this initiative and the licensing department and Community Policing Teams work closely with Licensing Standard Officers (LSO's) to raise awareness and to promote and encourage premises to take part in the scheme.

As in previous years, supported by the Board, a joint licensing seminar with Police Scotland and LSO's is being arranged to further raise the profile of BBN and build upon the success of previous seminars working in partnership with the licensing trade. In recent years Edinburgh venues participating in the scheme have notably won national awards.

Tackling sexual violence is a priority for Police Scotland and delivery of initiatives supporting both local and national prevention have been enthusiastically supported by Edinburgh's licensed trade. As part of the Summer City policing initiative all licensed premises in the city were visited or supplied with information and resources by both police and LSO's in respect of the following:

'Ask for Angela' Initiative

The Ask for Angela initiative seeks to help people who are on a date or who have met someone at a venue and feel unsafe to get help from bar staff. The initiative aims to reduce sexual violence and vulnerability by providing customers with a non-descript phrase they can use to get the attention of staff members who can help separate them from the company of someone with whom they feel unsafe due to that person's actions, words or behaviour. In addition the campaign was further enhanced utilising social media messaging and an online victim impact recordings. There were nearly 20,000 viewings in the initial phase of the campaign.

'Put a lid on it' Initiative

The 'Put a lid on it' campaign' is aimed at preventing drinks from being spiked.

'Bystander' training

Bystander training inputs involve providing a presentation highlighting the potential vulnerability of patrons frequenting licensed premises. The training aims to provide understanding and support to make it easier for bar and door staff to spot when to intervene inside and outside venues as well as provide an insight into young people attending colleges and Universities.

PREVENTING THE SALE OR SUPPLY OF ALCOHOL TO CHILDREN OR YOUNG PEOPLE

Police Scotland can make a positive impact on the future outcomes for children and families, by addressing the sale and supply of alcohol to young persons via problem

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premises or by proxy (agent purchase). Working with our partners, we take appropriate action to address both the potential and actual misuse of alcohol within early years.

Edinburgh Division continue to conduct both high visibility and plain-clothes patrols providing support to premises as well as detecting offenders who are reported for licensing offences.

Edinburgh Community Alcohol Partnerships (CAP) have continued to expand across the division and maintained their successful work during the reporting period to prevent underage sales through education and partnership work with licensees.

Building on the success of the multi-agency campaign 'Operation Savana' in Leith which targetted proxy purchasing in 2016, it is intended during the year ahead to run a similar campaign 'Don't Pay for It' across the whole of Edinburgh.

The campaign's aims are;

- Raise awareness of the potential consequences of proxy alcohol purchases
- Reduce the number of proxy purchases of alcohol for under 18's
- Protect children and young people from harm
- Detect related offences
- Prevent crime and anti-social behaviour
- Keep our communities safe

Campaign information packs will be distributed to relevant off-sales premises across the division.

Police Scotland has the capability to carry out test purchase operations on an intelligence led basis. When intelligence is received about premises selling alcohol to persons under 18, the first stage in the process is to issue a warning letter to the premises. This is usually hand delivered by a member of the police licensing team who will inspect the premises and discuss expectations regarding the responsible sale of alcohol with the licensee. Only when intelligence continues to be received should a test purchase operation be implemented.

Edinburgh Police licensing continues to work with licensees to tackle the use of counterfeit, borrowed or stolen identity documents as proof of age to enter licensed premises and purchase alcohol.

Edinburgh Division is committed to continuing to engage with the community, in particular with schools through our school link officers and educational establishments, to raise awareness of vulnerability and risk associated with the consumption of alcohol.

Over the reporting period 2019-20, the following licensing offences relating to the Sale or Supply of Alcohol to Children or Young People were recorded in the Board area:

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Offence	Total 2018-19	Total 2019-20
Section 102 Sale of alcohol to a child or young person	2	0
Section 103 Allowing the sale of alcohol to a child or young person	2	0
Section 104 Buy alcohol for a child or young person	4	5
Section 105 Purchase of alcohol by or for a child or young person	0	0
Section 106 Consumption of alcohol by a child or young person	0	0
Total	8	5

TACKLING SERIOUS AND ORGANISED CRIME

Serious and organised crime has far reaching consequences that affect a large proportion of society and the economy. Those involved have spread their activity into an increased variety of criminal enterprises including illegal drugs, money laundering, fraud, human trafficking, fake goods and the licensed trade.

It is important to highlight that all applications submitted in respect of the Licensing (Scotland) Act 2005 are scrutinised in terms of the applicant (whether individuals or companies), the premises and the activity applied for to minimise the risk of organised criminals infiltrating the licensed trade.

Serious and Organised Crime Groups (SOCG) present a clear threat to the licensed trade in Edinburgh. Police continue to target known criminality in this area as well as attempting to reduce the opportunity for individuals to exploit legitimate licensing opportunities for their own illegitimate means.

Edinburgh Division Licensing Department works closely with the Divisional CID Proactive team as well as the Organised Crime and Counter Terrorism Unit (OCCTU) to act at the earliest opportunity to disrupt criminals who are believed to be running or involved in licensed premises. Where this can be evidenced, police licensing will provide the Licensing Board with information in an attempt to prevent or remove known criminals from premises.

Currently, there are a number of SOCGs being managed by the Division with some having a known interest in a business requiring some form of licence to operate. Such involvement presents a clear opportunity to launder criminal proceeds. We are very much at the intelligence gathering stage and will always take any opportunity to carry out enforcement action around those individuals or businesses.

Edinburgh Division continues to carry out targeted premises visits to ensure that they operate in line with licensing legislation. Such visits may also involve partner agencies including HMRC, Council LSO's, Council Environmental Health, Fire Service, DVLA, SIA and Immigration. During the reporting period, there have been joint initiatives with Immigration enforcement to tackle illegal workers within licensed premises and the Fire Service to improve safety in establishments.

PROPOSED ACTIVITY FOR THE YEAR AHEAD

Violence and disorder significantly affects individual victims and the wider community through instilling fear, impacting also on the residential desirability and economy of the area concerned. The link between violence, disorder and alcohol is well established. Specific activity for 2020-21 includes:

- Edinburgh division in partnership with other agencies will carry out operations aimed at problem licensed premises and their environs, particularly where violent crime has occurred. We will use intelligence processes to identify hot spots for violence and develop action plans to target known problem areas.
- We will continue to target premises highlighted for misuse of drugs or other criminal activity through searches under warrant or proactive joint inspections, utilising specialist departments including drugs dogs and CID where appropriate.
- We will work with partners to provide evidence to the Licensing Board in an attempt to responsibly control the number of alcohol licences issued for an area. We will continue to promote and increase licensed premises visits.
- We will continue to raise objections, representations and other concerns when appropriate.
- We will continue to engage with all partners involved in the licensed trade and work together with them to uphold the five licensing objectives and the spirit of the 2005 Act to ensure the safety and wellbeing of the people of Edinburgh.
- We will continue working in partnership with other agencies and Licensing Forum to support the delivery and outcomes of the Edinburgh Alcohol and Drug Partnership alcohol strategy, it's vision being that *'Edinburgh is safe, healthy and has a culture of low risk drinking. The city is socially, economically and culturally vibrant and alcohol consumption is incidental to the good quality of life that people enjoy.'*
- We will continue working with partners to provide support and deliver the proxy purchasing 'Don't Pay for It' campaign in respect of off-sales premises.
- We will continue to embed and audit the new national licensing IT system Innkeeper within the division to further enhance the management of liquor and civic licensing records, documentation and information. The continued assistance obtained from City of Edinburgh Council is very much appreciated by Police Scotland. It is anticipated that this effective collaboration between the parties will continue to ensure that this valuable national resource remains fit

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for purpose and significantly improves the information available to assist with informed decision making.

- We will engage with major event and festival organisers to agree alcohol management plans that will set out how alcohol sale, supply and risk are to be controlled. The aim is the delivery of safe and enjoyable events that achieve strategic objectives and comply with legislation.
- We will work closely with our City of Edinburgh Council locality leadership teams and work together on the locality improvement plans and carry out actions in relation to the priorities set around alcohol misuse.

To conclude we would like to thank you for your continued support and stress the importance of this collaborative problem solving approach. This ensures that police, licence holders and licensed premises staff have a better understanding of their responsibilities. We look forward to furthering this partnership over the coming year.

THE CITY OF EDINBURGH LICENSING BOARD
LICENSING (SCOTLAND) ACT 2005
NOTICE OF APPLICATIONS - Transfer and Variation of PREMISES LICENCE APPLICATIONS

17 December 2020

No	Reference	Applicant	Agent Details	Premises	On Sale	Off Sale	On & Off Sale	Last Date for Objection	Remarks	Decision
1.	437142	Miss Faiza Zaffar	Macdonald Licensing Bf, 21 Rutland Square, Edinburgh, EH1 2BB	44 Niddrie Mill Drive, Edinburgh, EH15 3EW	No	Yes	No	05/11/20	Transfer, Increase off sale hours, add takeaways and deliveries as activities, allow certain activities outwith core hours and change premises manager. CCx2 LSO Ox1	
2.	437141	N T Fox Limited	Macdonald Licensing Bf, 21 Rutland Square, Edinburgh, EH1 2BB	2 Dundas Street, Edinburgh, EH3 6HZ	No	No	Yes	05/11/20	Transfer, add off sales, takeaways and deliveries (which may include alcohol) as activities; change description of premises to read 'Cafe/Bistro located in Edinburgh New Town, close to the junction with Heriot Row'. CCx2 LSO	

THE CITY OF EDINBURGH LICENSING BOARD
LICENSING (SCOTLAND) ACT 2005
NOTICE OF APPLICATIONS – Variation of PREMISES LICENCE APPLICATIONS

17 December 2020

No	Reference	Applicant	Agent Details	Premises	On Sale	Off Sale	On & Off Sale	Last Date for Objection	Remarks	Decision
1.	438814	Partnership of Mr Edmondo Ferri & Pearl Ferri	Macdonald Licensing Bf, 21 Rutland Square, Edinburgh, EH1 2BB	1 Antigua Street, Edinburgh, EH1 3NH	No	No	Yes	05/11/20	Increase on sale hours, add off sales, deliveries and takeaways as activities. CC LSO	
2.	438821	BFS Group Limited	DLA Piper UK Limited 1 St Paul's Place, Sheffield, S1 2JX	1 Claylands Road, Newbridge, EH28 8LF	No	Yes	No	05/11/20	To allow off sales to members of general public who hold an account with distributor; to add click and collect, and deliveries as activities' CC LSO	

THE CITY OF EDINBURGH LICENSING BOARD
LICENSING (SCOTLAND) ACT 2005
NOTICE OF APPLICATIONS – Variation of PREMISES LICENCE APPLICATIONS

17 December 2020

No	Reference	Applicant	Agent Details	Premises	On Sale	Off Sale	On & Off Sale	Last Date for Objection	Remarks	Decision
3.	437140	Tailend Restaurants Limited	Macdonald Licensing Bf, 21 Rutland Square, Edinburgh, EH1 2BB	14-15 Albert Place, Edinburgh, EH7 5HN	No	No	Yes	05/11/20	Increase on sales, add off sales, seasonal variations, deliveries (including alcohol) and takeaways as activities, to amend the amplified music condition. CC LSO Ox1	
4.	435482	Majestic Wine Warehouses Limited	Poppleston Allen Solicitors 37 Stoney Street, The Lace Market, Nottingham, NG1 1LS	34 Buckstone Terrace, Edinburgh, EH10 6QB	No	Yes	No	05/11/20	Increase Capacity Stand alone off sales premises, located on one of the main arterial routes into Edinburgh City Centre. CC BSR	

THE CITY OF EDINBURGH LICENSING BOARD
LICENSING (SCOTLAND) ACT 2005
NOTICE OF APPLICATIONS - Variation of PREMISES LICENCE APPLICATIONS

17 December 2020

No	Reference	Applicant	Agent Details	Premises	On Sale	Off Sale	On & Off Sale	Last Date for Objection	Remarks	Decision
5.	432224	Mr Arslan Sohail	Macdonald Licensing Bf, 21 Rutland Square, Edinburgh, EH1 2BB	39-41 North Junction Street, Edinburgh, EH6 6HR	No	Yes	No	05/11/20	Increase capacity and substitute new layout plan. CC LSO BSR Ox1	
6.	433689	First Coast Limited	Brodies LLP 15 Atholl Crescent, Edinburgh, EH3 8HA	97-101 Dalry Road, Edinburgh, EH11 2AB	No	No	Yes	05/11/20	Increase Sunday on sale hours; add off sales, bar meals, live performances, charity events, tastings, deliveries and takeaways as activities; allow certain activities outwith core hours; amend details of other activities; amend details to children and young persons' access; update premises manager details. CC LSO	

THE CITY OF EDINBURGH LICENSING BOARD
LICENSING (SCOTLAND) ACT 2005
NOTICE OF APPLICATIONS - Provisional PREMISES LICENCE APPLICATIONS

17 December 2020

No	Reference	Applicant	Agent Details	Premises	On Sale	Off Sale	On & Off Sale	Last Date for Objection	Remarks	Decision
1.	432258	Company Shop Limited	Mr Michael McDougall 140 West George Street, Glasgow, G2 2HG	15 Dumbryden Road, Edinburgh, EH14 2AB	No	Yes	No	05/11/20	Supermarket style store used for members and guests of members only. CCx2 LSO BSR	
2.	438811	Elliott's Cafe Limited	Macdonald Licensing Bf, 21 Rutland Square, Edinburgh, EH1 2BB	21 Sciennes Road, Edinburgh, EH9 1NX	No	No	Yes	05/11/20	Retail premises with ancillary facility for events/ workshop s and tastings. CCx2 LSO BSR	

THE CITY OF EDINBURGH LICENSING BOARD
LICENSING (SCOTLAND) ACT 2005
NOTICE OF APPLICATIONS - Provisional PREMISES LICENCE APPLICATIONS

17 December 2020

No	Reference	Applicant	Agent Details	Premises	On Sale	Off Sale	On & Off Sale	Last Date for Objection	Remarks	Decision
3.	431110	Argyle Place Cafe Limited	Macdonald Licensing Bf, 21 Rutland Square, Edinburgh, EH1 2BB	25-28 Argyle Place, Edinburgh, EH9 1JJ	No	No	Yes	05/11/20	Café with ancillary retail facility located on the ground and lower ground floor of a building in Argyle Place, close to the Meadows, Edinburgh CCx2 LSO BSR Ox2	
4.	438808	HFFD Management Limited	Macdonald Licensing Bf, 21 Rutland Square, Edinburgh, EH1 2BB	47-49 Duke Street, Edinburgh, EH6 8HH	No	No	No	05/11/20	Small restaurant located on ground floor & basement of property o Duke Street, Edinburgh CCx2 LSO BSR	

THE CITY OF EDINBURGH LICENSING BOARD
LICENSING (SCOTLAND) ACT 2005
NOTICE OF APPLICATIONS - Provisional PREMISES LICENCE APPLICATIONS

17 December 2020

No	Reference	Applicant	Agent Details	Premises	On Sale	Off Sale	On & Off Sale	Last Date for Objection	Remarks	Decision
5.	438812	Jamrock Jerk Limited	Macdonald Licensing Bf, 21 Rutland Square, Edinburgh, EH1 2BB	7 St Patrick Street, Edinburgh, EH8 9HB	No	No	Yes	05/11/20	Small takeaway/ restaurant located on the ground floor of building on St Patrick Street, Edinburgh. CCx2 LSO BSR	
6.	437917	Mr Peter Jackson	Macdonald Licensing Bf, 21 Rutland Square, Edinburgh, EH1 2BB	7a Mortonhall Gate, Edinburgh, EH16 6TJ	No	Yes	No	05/11/20	Farm Shop forming part of Mortonhall Garden Centre, but self- contained. Located on Mortonhall Gate, just off Frogston Road East. CCx2 LSO BSR	

THE CITY OF EDINBURGH LICENSING BOARD
LICENSING (SCOTLAND) ACT 2005
NOTICE OF APPLICATIONS - Provisional PREMISES LICENCE APPLICATIONS

17 December 2020

No	Reference	Applicant	Agent Details	Premises	On Sale	Off Sale	On & Off Sale	Last Date for Objection	Remarks	Decision
7.	431109	Corstorphine Cafe Limited	Macdonald Licensing Bf, 21 Rutland Square, Edinburgh, EH1 2BB	88 St John's Road, Edinburgh, EH12 8AT	No	No	Yes	05/11/20	Cafe/Restaurant premises located on the ground floor of a building on St John's Road Corstorphine, Edinburgh. CCx2 LSO BSR	

THE CITY OF EDINBURGH LICENSING BOARD
LICENSING (SCOTLAND) ACT 2005
NOTICE OF APPLICATIONS - New PREMISES LICENCE APPLICATIONS

17 December 2020

No	Reference	Applicant	Agent Details	Premises	On Sale	Off Sale	On & Off Sale	Last Date for Objection	Remarks	Decision
1.	431128	NGS Trading Company Limited	Brodies LLP 15 Atholl Crescent, Edinburgh, EH3 8HA	40b West Shore Road, Edinburgh, EH5 1QD	No	Yes	No	05/11/20	Warehouse used for storage and dispatching online deliveries of alcohol, prints, posters, stationery, fashion and jewellery, homeware, books, toys and games, gifts and associated merchandise. CCx2 LSO BSR	

PREMISES LICENCE REVIEW HEARING – ST VINCENT BAR, 11 ST VINCENT STREET, EDINBURGH

1. Purpose

- 1.1 To advise the Board of the requirement to hold a hearing on a premises licence review application for the premises St Vincent Bar, 11 St Vincent Street, Edinburgh.
- 1.2 To set out the options available to the Board, if it considers it necessary for the purposes of the licensing objectives to take any action with the premises licence.

2. Main Report

- 2.1. The grounds for review of a premises licence are:-
 - (a) that one or more of the licensing conditions has been breached;
 - (b) that having regard to the licensing objectives the premises licence holder is not a fit and proper person to hold the licence; or
 - (c) any other ground relevant to the licensing objectives:-
 - preventing crime and disorder,
 - securing public safety,
 - preventing public nuisance,
 - protecting and improving public health, and
 - protecting children and young persons from harm.
- 2.2. The Board may reject an application for review if it is considered that it is vexatious or frivolous, or that it fails to disclose matters relevant to the statutory grounds for review. The Board's Statement of Licensing Policy provides that this decision may be taken by the Convener. The details of the application for review of the St Vincent Bar were forwarded to the Convener for consideration and he agreed that the application should be reported to the Board for a premises licence review hearing.
- 2.3. The application has been submitted by Police Scotland. The premises licence holder is St Vincent Bar Scotland Limited. The company directors are Christopher Grierson and Jon Anderson. A copy of the review application has been sent to them together with a copy of this report. Details of the review application have been forwarded to the Council's Licensing Standards Officers and an LSO report will be provided for the Board.
- 2.4. In carrying out a review hearing, the Board should hear from the applicant, hear the LSO report and then hear from the Licence holder or their representative in response. At the conclusion of the hearing if the Board is satisfied that it is necessary or appropriate for the purposes of any of the licensing objectives the Board can take any of the following steps:-
 - (a) issue a written warning;
 - (b) make a variation of the licence;
 - (c) suspend the licence for such period as the Board may determine;
 - (d) revoke the licence.

PREMISES LICENCE REVIEW HEARING – ST VINCENT BAR, 11 ST VINCENT STREET, EDINBURGH

- 2.5. If in the course of a hearing the Board makes a finding that any personal licence holder who is or was working in the premises has acted in a manner which is considered to be inconsistent with any one or more of the licensing objectives, the Board must hold a hearing on the personal licence. Any such hearing would be scheduled for a later date.

3. Recommendation

- 3.1 The Board is required:-

- (a) to hold a premises licence review hearing;
- (b) to decide at the conclusion of the hearing what action requires to be taken, having regard to the licensing objectives;

4. Background Papers

- 4.1 Application for review of premises licence, dated 25th November 2020

Depute Clerk of the Licensing Board

REPORT – SCHEDULE OF MEETINGS – 2021/22

1. Purpose

- 1.1 To advise the Board of the requirement to agree meeting dates for 2021/22;
- 1.2 To ask the Board to agree a schedule of meeting dates for 2021/22 as listed in the appendix 1 to this report.

2. Main Report

- 2.1. A report was submitted to the Board for consideration at its meeting on 26 November 2020 with proposed meeting dates for the first half of 2021
- 2.2. The Board agreed meetings should be held on the last Monday of the month, with a 9.30am start time. The dates agreed by the Board are set out in column one of appendix 1 to this report.
- 2.3. The Council's Committee Services team have prepared a draft calendar for Council and its committees, and this now includes proposed meeting dates for the Board for the latter part of 2021 and into 2022. Details are set out in column two of appendix 1 to this report.
- 2.4. The Board is therefore asked to consider the proposed dates as set out in appendix 1 and to agree these dates.

3. Recommendation

- 3.1 The Board is asked:-
 - (a) To agree the amended set of Rules and draft schedule for Board meetings for 2021/22 as attached.

4. Background

- 4.1 Licensing (Scotland) Act 2005 Schedule 1, Paragraph 12
- 4.2 City of Edinburgh Licensing Board - Rules for Meetings

Depute Clerk of the Licensing Board

REPORT – SCHEDULE OF MEETINGS – 2021/22

APPENDIX 1

CITY OF EDINBURGH LICENSING BOARD

RULES 2021

1. The Board will meet during 2021 and 2022 on the last Monday of every month except in December 2021 and May 2022. Meetings will commence at 9.30am.
2. These Rules will take effect on 17 December 2020 and will continue in force until revoked.

Column 1	Column 2
Agreed meeting dates 2021	Proposed meeting dates 2021/22
25 th January 2021	27 th September 2021
22 nd February 2021	25 th October 2021
29 th March 2021	29 th November 2021
26 th April 2021	31 st January 2022
31 st May 2021	28 th February 2022
28 th June 2021	28 th March 2022
26 th July 2021	25 th April 2022
30 th August 2021	27 th June 2022